



# My Home Project

2714 Canal St., Suite 300  
 New Orleans, LA 70119  
 504.821.4811



## The Pathway to Homeownership

My Home Project (MHP) is committed to building a sense of community in New Orleans, and what better way than to help create homeownership opportunities. Through the CreditProject, MHP has established a community resource that provides comprehensive education and counseling services for families interested in owning a home. MHP is a one stop shop, providing **free** services to all applicants. Services include: credit counseling, budget counseling, financial literacy, debt management, as well as homebuyer education programs. These services are available to anyone, no matter where they live or what their household income may be. This is an educational experience and all are welcomed!

1 Complete intake form on the reverse side and bring it to orientation.
2 Once you have attended orientation your application will be processed, and you will receive an appointment with a Homebuyer Readiness Counselor.
3 Please bring the following to orientation: application, photo id, previous two year's tax returns and proof of income for the last 30 days of all individuals who will reside in your home. <i>This will not prevent you from participating, but it must be considered for homebuyer assistance programs.</i>
4 During the orientation you will receive an explanation of our services and you will be assigned to one of the two tracks of service. Track One (Homebuyer Readiness: not quite mortgage ready) or Track Two (Homebuyer Training: ready to attend our homebuyer training class) Everyone will receive an Action Plan identifying the next steps to take.
5 Track One clients work with their Homebuyer Readiness Counselor to address items that impact mortgage readiness. In the meantime, you are expected to attend monthly classes to help you better prepare for the process. When you have met the requirements for transfer, you will be enrolled in the next available homebuyer training class.
6 Track Two clients attend our homebuyer training class which starts the last week of the month Tuesday, Wednesday and Thursday and takes 3 nights to complete. You must attend all sessions.
7 If you are not working with a real estate agent, you will be eligible to participate in Track Three of our program. We are a licensed real estate company and can assist you in your search for a home.
8 When you complete our process, we can assist you with securing financial assistance, getting mortgage approval, and closing your loan. Even after you get your home, we can help you keep it through Track Five: Foreclosure Prevention.

The information you are providing on this intake form is required to help us help gain a general idea of your borrowing power and your readiness to purchase a home. The information collected is for counseling purposes only and is not intended to be an application for credit or a recommendation for loan approval. The staff of Capital Access Project's MHP are not lenders and the organization is not a financial institution. In order to obtain credit, you will need to apply for a loan through a lender's application process. You also understand that you are not obligated to receive any other services offered by MHP its parent or partners.

For Internal Use Only	
HUD AMI% _____	FTHB? _____
Client Number _____	Veteran? _____
HUD Number _____	Application Reviewed By _____
Case Disposition _____	Race _____

**MY HOME PROJECT INTAKE APPLICATION**

**Applicant General Information**

Name	Home Phone
SSN#	Work Phone
Email	Cell Phone
Date of Birth	Household Size
Single ___ Married ___ Separated ___ Divorced ___	# of Children in Home

**Co-Applicant General Information**

Name	Home Phone
SSN#	Work Phone
Email	Cell Phone
Date of Birth	Household Size
Single ___ Married ___ Separated ___ Divorced ___	# of Children in Home

**Current Address**

Street	City	State	ZipCode
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**Applicant Employment Information**

Place of Employment	Length of Employment
Job Title	Annual Salary
Other Income	

**Co-Applicant Employment Information**

Place of Employment	Length of Employment
Job Title	Annual Salary
Other Income	

**Assets**

Savings Balance \_\_\_\_\_ Checking Balance \_\_\_\_\_ 401k Balance \_\_\_\_\_

What items do you own? (Not making payments)

**Household Expenses**

Rent	Gas	Groceries
Electricity	Telephone	Water
Insurance	Cable	Childcare
Other _____	Other _____	Other _____

*How Did You Hear About Us? Web \_\_\_ TV \_\_\_ Radio \_\_\_ Family \_\_\_ Friend \_\_\_ Other \_\_\_\_\_*

I authorize Capital Access Project's MHP to obtain a copy of my tri-merge credit report (a merged copy of my Experian, Equifax, and TransUnion reports). I authorize the MHP's staff to discuss my credit report, intake form, and purchase intentions with any potential lender on my behalf and hereby direct said lenders to cooperate with the MHP's staff. I understand that information contained in my file is subject to inspection by the U.S. Department of Housing and Urban Development. The submitted information is correct to the best of my knowledge and has been submitted voluntarily. I also understand that I am permitted to supply my own copies of each of my credit reports, provided they are not more than 30 days old, to avoid an inquiry appearing on my credit report and possibly impacting my credit score. I also understand that I am not obligated to receive any other services offered by Capital Access Project, CreditProject or its other programs or partners.

\_\_\_\_\_  
Applicant's Name (Please Print)

\_\_\_\_\_  
Co-Applicant's Name (Please Print)

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Co-Applicant's Signature

\_\_\_\_\_  
Applicant's Social Security Number

\_\_\_\_\_  
Co-Applicant's Social Security Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date